Dr. Rafiq Zakaria Campus

MARATHWADA COLLEGE OF EDUCATION (Minority Institution)

Rauza Bagh, Post Box. No. 117, Aurangabad – 431001

(Maharashtra State)

Phone & Fax (0240) 2381096

e-mail: marathwadacollege@gmail.com

Accredited by NAAC as "A+"

IQAC Report

2013-2014
Submitted
to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Contents

1. Details of the Institution

1.1 Name of the Institution

Marathwada College of Education

1.2 Address Line 1

Post box No 117, Dr. Rafiq Zakaria Marg , Rauza Bagh

Address Line 2

Harsul Road

City/Town

Aurangabad

State

Maharashtra

Pin Code

431001

Institution e-mail address

marathwadacollege@gmail.com

Contact Nos.

0240-2381096

Name of the Head of the Institution:

DR .Suhail Ahmed Khan

Tel. No. with STD Code:

0240-2381096

Mobile:

9049422378

Name of the IQAC Co-ordinator:

Dr. Shaikh Imran Usman

Mobile:

9923198143

IQAC e-mail address:

marathwadacollege@gmail.com

1.3   **NAAC Track ID**   :   MHCOTE11241

1.4   NAAC EXECUTIVE COUNCIL NUMBER AND DATE: EC/32/235

1.5 Website address:

www.mcea.ac.in

Web-link of the AQAR:

http://www.mcea.ac.in/NAAC/AQAR-2013-14.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A+	91	2004	5
2	2nd Cycle				
3	3rd Cycle	NA	NA	NA	
4	4th Cycle	NA	NA	NA	

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   20.07.2004

1.8 AQAR for the year (*for example 2010-11*)   2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

AQAR	SUBMITTED ON
2006-07	05.07.2014
2007-08	05.07.2014
2008-09	05.07.2014
2009-10	05.07.2014
2010-11	05.07.2014
2011-12	05.07.2014
2012-13	05.07.2014

1.10 Institutional Status

University   State [ ]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [√]   No [ ]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [√]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)   **NCTE Approved**

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√]   UGC 12B [√]

        Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

| Arts | ☐ | Science | ☐ | Commerce | ☐ | Law PEI (Phys Edu) | ☐ |

| TEI (Edu.) | √ | Engineering | Health Science | ☐ | Management | ☐ |

Others   (Specify) | . |

1.12 Name of the Affiliating University *(for the Colleges)* | Dr. Babasaheb Ambedkar Marathwada University, Aurangabad |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NIL

University with Potential for Excellence   NIL   UGC-CPE   NIL

DST Star Scheme   NIL   UGC-CE   NIL

UGC-Special Assistance Programme   NIL   DST-FIST   NIL

UGC-Innovative PG programmes   NIL   Any other *(Specify)*   CTE

UGC-COP Programmes   NIL

2. IQAC Composition and Activities

2.1 No. of Teachers | 07 |

2.2 No. of Administrative/Technical staff | 03 |

2.3 No. of students | ----- |

2.4 No. of Management representatives | 02 |

2.5 No. of Alumni | |

2. 6 No. of any other stakeholder and | 02 |

     community representatives

2.7 No. of Employers/ Industrialists | |

2.8 No. of other External Experts | |

2.9 Total No. of members | 14 |

2.10 No. of IQAC meetings held | 04 |

2.11 No. of meetings with various stakeholders: No. | 02 | Faculty | 02 |

         Non-Teaching Staff Students | 01 | Alumni | 01 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No | √ |

     If yes, mention the amount | - |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | 0 | International | 0 | National | 0 | State | 0 | Institution Level | 0 |

     (ii) Themes | - |

2.14 Significant Activities and contributions made by IQAC

- Placement services in various institutions were provided

- Encouraged faculty members to participate in workshops/seminars /conferences.

- Feedback of all the activities was collected.

- Active involvement of teachers in research publications was seen.

- Remedial teaching were taken to improve students' performance.

- Awareness for Faculty Development Program was provided through notices, internet and SMS services.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Digitalization of library	Under process
Research Publications	Almost 48 papers were published
Innovations in teaching and learning	Learning Management System (LMS) / E-learning techniques were practiced
Placement services	60 Students were placed in various Institutions
Community and Extension services	• Social awareness program in rural areas. • Visit to Old Age Home and Madarsas
Guest lectures for Students	2 guest lectures for skill development
Opportunities for faculty Development	The faculty participated and presented papers in International and National level conferences / seminar / workshops.
Maintaining the Campus Eco-friendly	Cleanliness drive in the campus
Environmental awareness programs	• Environmental awareness campaign in rural areas.
Campus Interview	Three campus interviews were conducted.
Industry interaction and collaboration with practicing schools	• Feedback from school staff.

ANNEXURE I: ACADEMIC CALENDER

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

          Management ☐   Syndicate ☐   Any other body ☐

          Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	-	-
PG	04	-	01	-
UG	01	-	-	-
PG Diploma	01	-	-	-
Advanced Diploma	Nil	-	-	-
Diploma	Nil	-	-	-
Certificate	Nil	-	-	-
Others	Nil	-	-	-
Total	07	-	01	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2   (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options
      (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	02

1.3 Feedback from stakeholders*
Alumni [√] Parents [√] Employers [-] Students [√]

(On all aspects)

Mode of feedback : Online | - | Manual | √ |

Co-operating schools (for PEI) | √ |

ANNEXURE II: FEEDBACK

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

TOTAL	Asst. Professors	Associate Professors	Professors	others
23	18	04	01	-

.2 No. of permanent faculty with Ph.D. | 14 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty | 02 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	10	10	10
Presented papers	05	10	10
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Learning Management (LMS) / E-learning techniques was used for dealing with Educational Technology.

- LCD Projectors were frequently used for teaching and learning.

- Guidance regarding the Study material from various web sites was provided by the faculty.

- Web Addresses of the study material of respective subjects were suggested by the faculty.

2.7 Total No. of actual teaching days during this academic year

| 105 |

2.8 Examination/ Evaluation Reforms initiated by   the Institution (for example: Open Book Examination, Bar Coding,   Double Valuation, Photocopy, Online Multiple Choice Questions)

| Double valuation |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 15 | 04 | 04 |

2.10 Average percentage of attendance of | 95% | students

2.11 Course/Programme wise   distribution of pass percentage :

Title of the Programme	Total No. Of Students Appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	242	83	87	01	00	70.66

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Frequent meetings and discussions were held about the planning and implementation of various activities.

- 4 meetings of IQAC members were conducted to monitor the teaching and learning processes.

- 2 meetings of Alumni Associations were conducted annually.

- 2 meetings of parent teacher association, 1 at the beginning of the course and 1 at the end of the course were conducted for giving guidance to the parents and students.

- Awareness of faculty development program held in other institutions was provided through notices.

- Orientation to teachers regarding maintaining the quality and excellence record through staff meetings.

.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others – Orientation prog. For Academic Counselors by IGNOU	13

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	04	04	04
Technical Staff	02	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC is planning to register for ISSN to start a research Journal of the institution to promote research climate in the region. The cell motivated the faculty to undertake research in education as per the demand of existing evaluation pattern-CCE, so that the host institute can provide guidance for difficulties arising during implementation of the plan in the practicing as well as other schools in the locality.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	-	-	03
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	05	43	-
Non-Peer Review Journals	-	-	-
E-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: NA

Range | - | Average | - | h-index | - | Nos. in SCOPUS | - |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	02 yrs	UGC	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	-	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects *(other than compulsory by the University)*	--	--	--	--
OTHERS	--	--	--	--
Total		--	--	--

3.7 No. of books published   i) With ISBN No. | 01 | Chapters in Edited Books | - |

ii) Without ISBN No. | 01 |

3.8 No. of University Departments receiving funds from

UGC-SAP | - | CAS | - | DST-FIST | - |

DPE | - | DBT Scheme/funds | - |

3.9 For colleges   Autonomy | - | CPE | - | DBT Star Scheme | - |

INSPIRE | - | CE | - |

Any Other (specify)

CTE

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | 15 |

3.13 No. of collaboration   International | - | National | - | Any other | - |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
      Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
     who are Ph. D. Guides
     and students registered under them

    | 06 |

    | 18 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 115 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

  JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

             University level | - | State level | - |

             National level | - | International level | - |

3.22 No. of students participated in NCC events:

             University level | - | State level | - |

             National level | - | International level | - |

3.23 No. of Awards won in NSS:

             University level | - | State level | - |

             National level | - | International level | - |

3.24 No. of Awards won in NCC:

             University level | - | State level | - |

             National level | - | International level | - |

3.25 No. of Extension activities organized

University forum	-	College forum	-

NCC | - | NSS | - | Any other | - |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- One week internship activity in the school is planned with an objective to give field based training to the students, other than planned activities students also arrange awareness programme for girl students and their mothers related with health and hygiene.

- Extension services like Blood donation camp, social work, awareness programmes were organised.

- Four villages were visited for community service by B.Ed Students. Awareness programmes are conducted on various social issues.

- B.Ed Students visited old age home named Matoshree Ashram and Baitul Yateem Madarsa and also conducted various social awareness programmes.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	30 acres 34 gunthe	-	Maulana Azad Education Society.	-
Class rooms	07	-	-	-
Laboratories	02	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (≥ 10 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

All the administrative work is done with the help of computers. The administrative activities are planned, framed and chalked out with the help of computer. All the financial Accounting related to fees, salaries are done through computers. All the records are maintained by computers. INFLIBNET the online library is also available which consists e-books-51000, Journals- 2100.

4.3 Library services:

	Existing (Approximate value)		Newly added		Total (Approximate value)	
	No.	Value	No.	Value	No.	Value
Text Books	16,622	-	-	-	-	-
Reference Books	900	-	-	-	-	-
e-Books	51,000	-	-	-	-	-
Journals	40	-	-	-	-	-
e-Journals	2100	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	02	Yes	09	-	02	-	-
Added	-	-	-	-	-	-	-	-
Total	40	02	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Networking

4.6 Amount spent on maintenance in lakhs :

i) ICT

30,173

ii) Campus Infrastructure and facilities

32,684

iii) Equipments

69,869

iv) Others

-

Total :

1,32,726/-

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> On the very first day of the college an orientation programme was conducted to introduce the nature of course and their role expectations to the students. As per the Annual plan prepared by the IQAC trainees are provided counselling by respective supervisors before commencement of each activity to ensure their preparedness and readiness.

5.2 Efforts made by the institution for tracking the progression

> Obtaining Feedback from the trainees is a regular feature after the implementation of each activity which provides a guideline for the next activity. During the process the teacher educator tries to identify the trainees with special/low abilities and provides remediation accordingly.

5.3 (a) Total Number of students

Course	Total No. Of Students
UG (B.Ed.)	249
PG (M.Ed.)	-
Ph.D.	18
IGNOU – B.Ed.	103
IGNOU – (M.A. Edu.)	04
IGNOU (M.Ed.)	23
PGDSLM	03
TOTAL	382

(b) No. of students outside the state   -

(c) No. of international students   01

Men	No	%	Women	No	%
	93	37.34		156	62.65

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
366	42	00	56	00	466					----	

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations | NO |

No. of students beneficiaries | - |

5.5 No. of students qualified in these examinations

NET | 01 | SET/SLET | 03 | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- Activities of the guidance and counselling were organized by the unit in the beginning of the year to let the students know about the whole functioning and importance of the course.

- The students were asked to come out with their problems regarding the training and problems were solved.

- At the end of the year a programme of career guidance was organized in which the specialists from Career guidance department were invited for the guidance of the students.

- Campus interviews were conducted.

- Guidance & counselling cell works actively throughout the year.

No. of students benefitted | 300 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	60	04	60

5.8 Details of gender sensitization programmes

- General Representative and lady representative are elected every year.

- Ladies cell is maintained which looks after the women grievances.

- Programs regarding gender equality were conducted in rural areas along with the working with community activity.

- During internship program of B.Ed. course pupil teachers conducted awareness programs in the practicing schools.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | - | National level | - | International level | - |

No. of students participated in cultural events

State/ University level | - | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government		32,58,938
Financial support from other sources (Minority Scholarship)	-	2,21,340
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 02 |

5.13 Major grievances of students (if any) redressed

| Change in the College timings from 08.00 am to 02.00 pm. So that the trainees get time for self-study. |

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :

Marathwada College of Education has always been the centre of Excellence by providing 'World Class Teacher Education' to students from all the sections of the Society. It is marching a head to impart quality training with commitment to excellence.

Mission :

- To impart value added education with efficient and competent man-power.
- To generate globally, competitive and skill teachers.
- To generate researchers and thorough professionals.
- To meet global challenges.
- To train and equip teachers at all levels.
- To organize advance studies and promote research in Education.
- To inculcate research innovations and research aptitude among prospective Teachers and bring them into the new realm of Education Technology.
- Serving the society by developing potential and efficient Teachers.
- To provide cultural, secular and ethical values Foster in Students the spirit of National Integration.
- To achieve the objective of secularism by promoting literacy and wisdom among students to carry out social services through extensive activities and hence pave the way for self-empowerment and develop dignity of labour.

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

All though the syllabi are not framed by the College but by the University to which it is affiliated, so there was little scope of internal curricular designing the College has its own Academic Calendar to run and complete the Syllabus.

- The faculty met at the beginning of each Academic Session for allocation of Syllabus assignments, contents, fix days for the practical activities and the Academic Calendar for the Session was prepared.
- Subject committees were form and co-ordinators are allocated for different subjects.
- Work load was distributed according to the activities prescribed by the Syllabus.
- Counselling for the students regarding the course and faculty was conducted after the admission procedure.
- Meetings were conducted at the end of the month to take the feedback and analysis was done.
- Organization of seminar, workshop, and paper reading was conducted.
- Community services were organized and successfully completed.
- Feedback from the stakeholders, teachers and students regarding the syllabus was taken.
- The feedback was discussed by the Board of Study Members in the University meeting and measures for refining the curriculum were given.
- An innovative practice of guardian teacher was adopted.

6.3.2   Teaching and Learning

Our Institution adopts some innovative processes in teaching and learning.

- Inter-active teaching and learning by class discussions, debates and seminars were conducted.
- Maximum use of Audio Vision Aids was done.
- Technology enabled teaching and learning process was practiced in the College. LCD projectors and overhead projectors were used for teaching regularly.
- Tutorials were conducted weekly. Bright and weak students were identified and counselled.
- Evaluation in theory and practical was done on regular basis.
- Project work and dissertation work was carried out.
- Students were trained to prepare their lessons based on PowerPoint presentation.
- In methodology lectures every student were trained to prepare their teaching aids.
- ICT guidance was given to the students.
- Knowledge of conferencing was given with demonstration.

6.3.3 Examination and Evaluation

- Internal examination and evaluation – students were evaluated continuously through check list, observation, descriptive test, content test and college theory exams.

- External examination and evaluation – annual examination was conducted by the University in three phases i.e. Final lessons, Viva voce and University theory exam.

- Regular class tests and tutorials were conducted for training the Students for the Annual Exams.

- Students were given guidance for writing the application type answers.

- 80+20 was introduced by the University and the students were trained according to the new pattern.

6.3.4 Research and Development

- 17 faculty members attended seminars, workshop and conferences.
- Eighteen students registered their names for research.
- A placement cell was formed.
- 4 students passed in NET / SET exams.
- The College maintained the meritorious record.
- Ten of the faculty published 48 Research Papers.
- Four of the faculty worked as Chairman in the University practical exams.
- Eight of the faculty worked as chairman & affiliation committee members.

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Eco-friendly peaceful campus life conducive to better learning.
- **Library :**
  - ➢ Colleges having well stocked and computerized library with wide range of books, magazines, research journals, encyclopaedias, 51,000 e-books and 2100 e-journals which caters the needs of the students.
  - ➢ Faculty suggested a list of books based on the interaction with the students. Books were purchased and Journals were renewed.
- **ICT :**
  - ➢ Separate computer labs for B.Ed. and M.Ed. students updated with WLAN and Internet facility on each computer.
  - ➢ Maintenance of the equipments in the Computer Lab was done.
- **Physical infrastructure :**
  - ➢ Spacious class rooms with overhead projector in each class room.
  - ➢ Well equipped Science Room with Charts, Models, Glassware, specimen, chemicals, pictures of Scientist, etc.
  - ➢ Teaching aid room with equipments related to teaching and learning i.e. Maps, Globes, Geometrical Box, etc. Besides that materials for preparing teaching aid were also maintained.
  - ➢ Psychological laboratory with tools and tests.
  - ➢ A stadium consisting of big ground having tennis, badminton and handball courts.
  - ➢ A Gym, special care room for emergency with ground first-aid facility.
  - ➢ Facility of Xerox machine is available.

6.3.6 Human Resource Management

The human resource of the college is managed in a free and democratic manner.

- For the management of the students' affair, the college has a students' council who are elected annually as per University statutes.
- Different committees were made for managing the Human Resources for Ex. Vishakha Samithi / Ladies cell in charge, grievance committee, anti-ragging cell, etc.
- Guardian teachers are given groups to look after them and their activities.
- Above all the Principal and the Governing body manages and develops the total Human Resource of the College.
- The College's aim is to make optimum use of the available Human Resource.
- Administrative Office keeps a record of the Professional up-gradation of the Staff and the Principal checks it annually and faculty is directed to proceed for the same.
- Self appraisal forms are provided to teachers in order to find out their achievements.
- Computer training is provided to the members of the faculty to develop mastery in the use of ICT.
- Feedback is taken from the trainees with regard to the Teaching Learning process and the other activities implemented and later on remedial action is taken by the Head and the respective teacher

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

The College frequently interact and has collaboration with local schools.

- The feedback from Principal, subject Teachers of the School related to the practice teaching and internship were taken and improvement strategies were adopted.
- The feedback from Principal, subject Teachers of the School related to the performance of the students during practice teaching lessons and internship were taken and improvement strategies were adopted.
- The college frequently interacts with the parents and Alumni to obtain feedback for improvement and smooth functioning.
- Informal feedback is also taken from the visiting faculty and guest lectures.

6.3.9 Admission of Students

- Admission of students was done according to the Centralization Process specified by the Government
- Pre Admission counselling of students was done to identify their area of interest and to guide them to choose their subject.
- Post Admission counselling of students is done to motivate the students in the subject of study and to give students an overall idea of the subject.

6.4 Welfare schemes for

Teaching	**Credit Society, Provident Fund, EPF & NSP.**
Non teaching	**Festival Loan**
Students	**Minority and GOI Scholarship**

6.5 Total corpus fund generated ☐ NIL

6.6 Whether annual financial audit has been done ☐ √ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	Yes	1. Kelkar and Pranjpe and 2. M.M. Singhvi and company.	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐ √

For PG Programmes   Yes ☐   No ☐ √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NIL

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

- Members of the Alumni Association conduct meeting twice a year in the college and provide the placement cell with details of the vacant posts in their respective schools.

- Alumni provides the suggestions with regard to practical activities of the syllabus as per the present requirement of schools.

- Assistance in organizing practice teaching, internship, demonstration and final lessons.

6.12 Activities and support from the Parent – Teacher Association

- Parents attend the counselling on the very first day of the college.
- Feedback from parents was sought.
- After analysing the feedback, strategies for improving the functioning were adopted.
- Two meetings annually are conducted one at the beginning of the course and the other at the end of the Academic year to discuss the further avenues for the student.

6.13 Development programmes for support staff

- Teachers are given opportunities for training through orientation and refresher courses.

- Computer training was organized for the Teachers in the College.

- Teachers are provided with computer availing facility and internet facility.

- Teachers are given opportunities to participate in seminar, conferences and workshop.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- No Smoking zone in the Campus.

- Regular testing of drinking water and quality of canteen food.

- Nature Club was set up by the College.

- Use of paper bag is motivated.

- Cleanliness drives in the campus were conducted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Faculty was instructed to refresh the study material of their respective subjects.

- Faculty was instructed to download the study material of their units allotted from Internet.

- Web Addresses regarding the topics related to the syllabus were provided to the students.

- Faculty was requested to prepare Power-point presentations and question banks for their respective papers.

- As per the demand of credit base syllabus faculty was ask to plan activities considering the working hours; theory 15 hours, and practical 30 hours.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The annual plan was followed simultaneously along with classroom teaching and practical's according to the syllabus.

- The lecturers attended other academic development programmes like workshops, seminar, and conferences and acted as resource persons whenever needed.

- The whole decided plan of action was followed and the institution tried to achieve the goals and objectives in a better manner.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Learning Management System / E-learning.

- Remedial Technique (Teaching Programme).

7.4 Contribution to environmental awareness / protection

- Nature club worked actively.

- Tree plantation is organised at the practice-teaching schools during the first practice teaching and later on they hand over the responsibility to the student council of the school.

- Various environmental awareness programmes are arranged at the schools visited for working with the community activity.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Weaknesses	Opportunities	Threats
1. Excellent Result		Resources for faculty development.	Mushroom growth of teacher education colleges.
2. Accredited as A+ grade by NAAC		Campus Placement facility for students.	Commercialization of Education.
3. Marathwada College of Education with maximum no.of Ph.D. Guides and 115 Ph.D. Students are being awarded doctorate by the faculty.	Late admission	ICT training for students.	Inappropriate Pattern of Examination (more stress on theory).
4. Excellent Infrastructure.		Guidance and Counselling cell for students	Vast Syllabus.
5. Well equipped Library and ICT arrangements.		Research centre for pursuing higher studies for students.	
6. Talented dedicated and far cited leadership of the college with qualified and experience		Career oriented programmes.	--

Strength	Weaknesses	Opportunities	Threats
faculty.			
7. Facility of Gym for students and faculty is there.		Multifaculty researches.	--
8. Multilingual teaching which caters the diverse needs of the society.			
9. IGNOU study centre for B.Ed., M.A. (Edu.), M.Ed., PGDSLM, YCMOU-M.A. (Edu.) CTE.			
10. Well-equipped ICT lab for trainees.	Need to have stronger link-ups with International schools.	--	--
11. All staff rooms with internet Connectivity.		--	--
12. Business Centre is started in the campus to provide the students with stationary material and Xerox in lesser rates.	National / International collaboration with Universities and other Educational Institutions.	--	--
13. 03 Students stood in B.Ed. merit in Dr. B.A.M. University.			
14. Good placement record.			

8. **Plans of institution for next year**

I. **Institutional Quality Endeavours :**

1. Strengthening and diversifying faculty development program.

2. Enhancing the professional development of teacher educators through faculty exchange programs.

3. 3 offering UGC sponsored COP / Ad-on courses.

II. **Academic (Teaching-learning-Evaluation) & Research output.**

1. Organizing National conferences, seminars and workshops.

2. Escalating research endeavours.

3. Developing activity based lesson plan in order to cater the demands of the practicing schools.

4. Reforms will be made in practice teaching and internship activities.

5. Involvement of M.Ed. students for monitoring of workshops in B.Ed.

6. Feedback from student regular each academic activity of the trainees.

III. **Students Mentoring, Support system, Community Service & Extension work :**

1. Strengthening Student's Portfolio.

2. Providing a student support mechanism for coaching for competitive examination like TET, NET/SET, etc.

3. Strengthening Student's placement.

4. Remedial Teaching Programme for school children weak in academics.

5. Pre-admission counselling of the aspirants.

IV. **Governance & Innovation :**

1. Upgrading the Library as a learning resource.

2. Continuous up gradation of technology.

3. Recreating educational spaces.

4. Identifying strategies to strengthen the connections with alumni (Alumni Association) as well as with parents / guardians (parents teacher association - PTA).

5. Academic Audit of the College

6. Environmental Audit of the College.

7. Admission assemblies will be organized for parents and students for guidance and counselling.

8. Case study of exceptional children will be prepared by pupil teachers.

NAME: Dr. Shaikh Imran Usman   NAME: Dr. Suhail Ahmed Khan

                                                 PRINCIPAL

Signature of the Coordinator, IQAC   Signature of the Chairperson, IQAC

_____***_____

ACADEMIC CALENDER For   B.Ed. 2013-14

Date	Annual planning
21st June 2013	Opening day and Academic Meeting of the Staff under Chairmanship of the Principal.
10 th July 2013	Admission Process Begins at the College (First round).
09th August 2012	A Programme on the Occasion of Revolution Day.
15th August 2012	Flag Hoisting and Cleaning of the Campus.
6th August 2013	Induction Programme and Principal's Address.
17 August 2013	Beginning of Teaching of General Topics.
21st August 2013	Opening Function of Students' Council.
23rd August 2013	University Foundation Day. (Arrangement of a special prog. bythe dept. of Cultural Activities).
26th August 2013	Beginning of teaching of Methods along with microteaching theory.
27th August 2013	Counseling for all the Students& Finalization of Electives.
28th August 2013	Display of Micro-teaching Time-table & Teaching Aids Workshop.(28th /29th August)
29th August 2013	Teaching Aids Workshop
30st August 2013	Beginning of Micro-teaching Practice
31st August 2013	Report on Syllabus Progress.
02st September 2013	ICT Workshop
05th September 2013	Teachers' Day Celebration.
9th September 2013	Display of Practice-teaching time-table.
10th September 2013	Obtaining Unit for Practice-teaching.
14th September 2013	Hindi Day.

17th September 2013	Marathwada Liberation Day.
18th September 2013	Lesson Planning Workshop (Method-A)(18th/19th Sept 2013)
20nd September 2013	Lesson Planning Workshop (Method-B) (20nd/21th Sept 2013) & Birth Anniversary of Karma veer Bhaurao Patil.
23th &24th Sept 2013	Demonstration Lessons.
25 th Sept 2013	Teaching of core paper begins
28th September 2013	World Hearing Impaired Day.
30th September 2013	Report on Syllabus Progress.
1 October 2013	I Practice-teaching begin.
02nd October 2013	Programmes on the Occasion of Birth Anniversaries of Mahatma Gandhi and Lal Bahadur Shastri.
03rd October 2013	Continuation of practice teaching till 12 Oct
14th October 2013	World Human Day & Beginning of Tutorials.
15th October 2013	World Blind Day
19th Oct 2013	Beginning of Seminar Presentation.
26October 2013	I-Content test & Meeting of Staff
27th Oct 2013	Winter Vacation Begin(27Oct- 17Nov)
18th November 2013	Second Term Opening and II-Content Test.
26 Nov 2013	Obtaining lesson Units
29th -30 Nov 2013	Pedagogical Drawing Workshop.
30th November 2012	Report on Syllabus Progress.
01st December 2013	Street play and Awareness Rally on the Occasion of World AIDS Day
2 Dec 2013	Beginning of tutorials
03rd December 2013	Display of II-P.T Time-table and issue of teaching aids for practice teaching.
04th & 5 th December 2013	Commencement of practice teaching

06th December 2013	Death Anniversary of Dr. Babasaheb Ambedkar (Mahaparinirvan din)
06 -07th December 2013	Flag Day & Craft Workshop.

|	
11th & 12 December 2013	3rd and 4 Lesson.
14th December 2013	Intercollegiate Weight Lifting Competition
17 ,18 & 19 th December 2013	5 th 6th & 7 Th Lesson
18th December 2013	Untouchability Eradication/National Integration Day: Conduct of various programmes.
20th December 2012	Blood Donation Camp.
21st December 2013	1st Psychological Experiment.
24th December 2013	World Consumer Day- Conduct of various programmes.
24th & 26th December 2013	8th & 9th Lesson.
28th December 2013	2nd Psychological Experiment.
30th December 2013	Educational Tour.
31st December & 1st January 2013	End of Second practice teaching.
3rd January 2014	Birth Anniversary of Savitribai Phule.
4th January 2014	3rd Psychological Experiment.
8th and 9th January 2014	Evaluation workshop.
11th January 2014	4th Psychological Experiment.
12th January 2014	5th Psychological Experiment & Birth Anniversary of Vivekanand-Arrangement of Programmes/National youth Day.
14th January 2014	Flag Hoisting & Lectures on the Occasion of Name Expansion of the University.
13th to 18th January 2014	Internship.
23rd January 2014	Birth Anniversary of Subhash Chandra Bose
23rd & 24th January 2014	Working with the Community.

25th January 2014	5th Psychological experiment and issue of final lesson covers.
26th January 2014	Republic Day: Flag Hoisting & conduct of other programmes on Nationality.
29th January 2014	Issue of Science material and teaching aids for final lessons.
30th January 2014	Death Anniversary of Mahatma Gandhi : Various programmes.
30th January 2014	Sports activities.
03rd to 6th Feb 2014	Final lessons.
10th to 13th Feb. 2014	Final lessons.
24th Feb. to 04th Mar. 2014	College theory exam.
04th Mar. 2014	Group Photo.
08th Mar. 2014	Fare well programme.
13th to 15th Mar. 2014	University Viva voce.
21st Mar. 2014	Visit of JRM Committee, MHRD for CTE.
02th April to 12th April 2014	University Exams.
14th April 2014	Dr. Babasaheb Ambedkar Jayanti.
15th April to 19th April 2014	Physical verification of library books.
20th April 2014	University Exam.
21st April 2014	Summer Vacations begin.
01th May 2014	Flag Hoisting Ceremony on the occasion of Maharashtra Day.

ANNEXURE-II

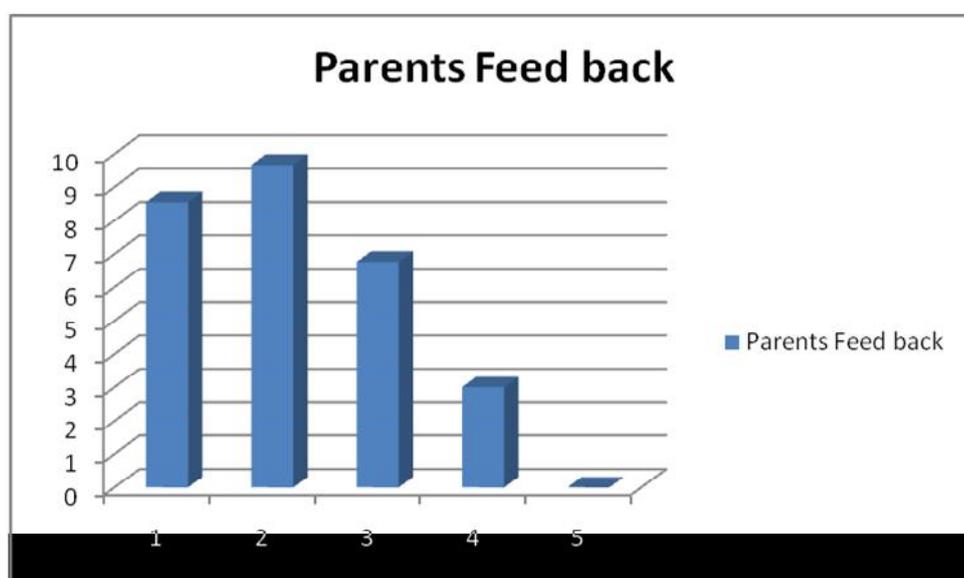*FEEDBACK (1.3)*

Overall Feedback of Students 2013-2014

Q.No.	Excellent	V. Good	Good	Satisfactory	Unsatisfactor	Total
1	62	106	101	15	6	290
2	93	79	44	34	41	290
3	58	70	79	39	44	290
4	55	44	96	77	18	290
5	87	116	68	19	0	290
6	58	126	87	19	0	290
7	63	111	82	29	5	290
8	77	89	70	49	5	290
9	82	79	73	52	4	290
10	52	69	99	57	14	290
11	34	89	119	48	0	290
12	65	106	63	56	0	290
13	75	118	56	41	0	290
14	93	75	67	53	2	290
15	91	81	61	52	5	290
16	84	74	62	51	18	290
17	89	78	68	50	5	290
18	82	116	76	15	0	290
19	77	131	77	5	0	290
20	19	63	155	44	10	290
21	10	58	174	41	8	290
22	22	54	170	38	6	290
23	18	60	121	69	22	290
24	2	21	106	145	15	290
25	2	12	87	165	24	290
26	10	15	78	99	88	290
27	5	44	82	137	22	290
28	44	116	102	29	0	290
29	41	102	135	13	0	290
30	45	189	55	1	0	290
31	2	39	184	49	16	290
32	63	203	24	0	0	290
33	58	198	31	3	0	290
34	30	147	52	58	3	290
35	5	117	96	53	19	290
36	50	184	50	6	0	290
37	2	101	98	22	68	290
38	41	179	71	0	0	290

39	5	44	98	116	28	290
40	4	43	99	118	27	290
41	2	20	50	147	71	290
42	47	111	120	12	0	290
43	41	121	126	3	0	290
44	50	145	82	13	0	290
45	52	210	28	0	0	290
Feedback	**1928**	**4264**	**4034**	**2223**	**601**	**13050**
Average	**43**	**95**	**90**	**49**	**13**	**290**

overall feed back of students 2013-2014
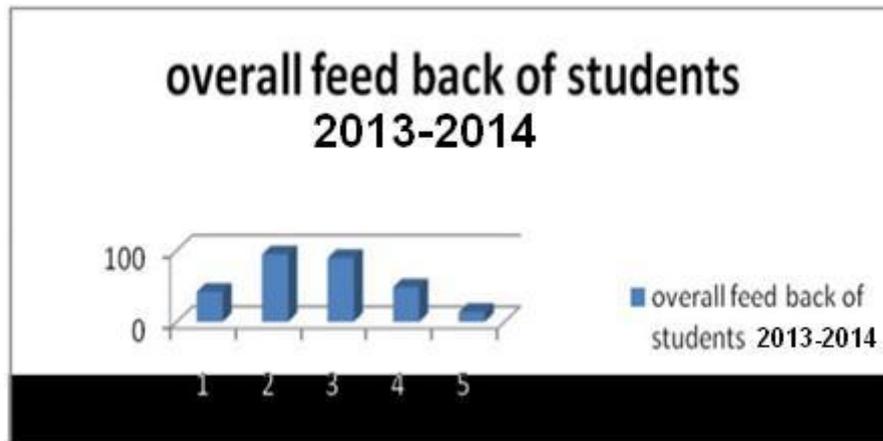
PARENTS FEEDBACK 2013-14

Q.No.	Excellent	Very Good	Good	Average	Poor	Total
1	9	9	7	2	0	28
2	11	9	7	1	0	28
3	11	10	5	2	0	28
4	4	10	13	1	0	28
5	7	10	6	6	0	28
6	9	10	4	6	0	28
Total	**51**	**58**	**41**	**18**	**0**	**0**
Feedback	**9**	**10**	**7**	**3**	**0**	**28**

ALUMNI FEEDBACK 2013-2014

Q.No.	Excellent	Very Good	Good	Satisfactory	Unsatisfactory	Total
1	17	28	17	1	0	62
2	4	13	33	9	2	62
3	2	12	37	9	2	62
4	5	12	36	8	1	62
5	4	13	26	15	5	62
6	0	5	23	31	3	62
7	0	2	19	35	5	62
8	2	3	17	21	19	62
9	1	9	18	29	5	62
10	9	25	22	6	0	62
11	9	22	29	3	0	62
12	10	40	12	0	0	62
13	0	8	39	11	4	62
14	13	43	5	0	0	62
15	12	42	7	1	0	62
Feedback	**89**	**279**	**338**	**179**	**45**	**0**
Average	**6**	**19**	**23**	**12**	**3**	**62**
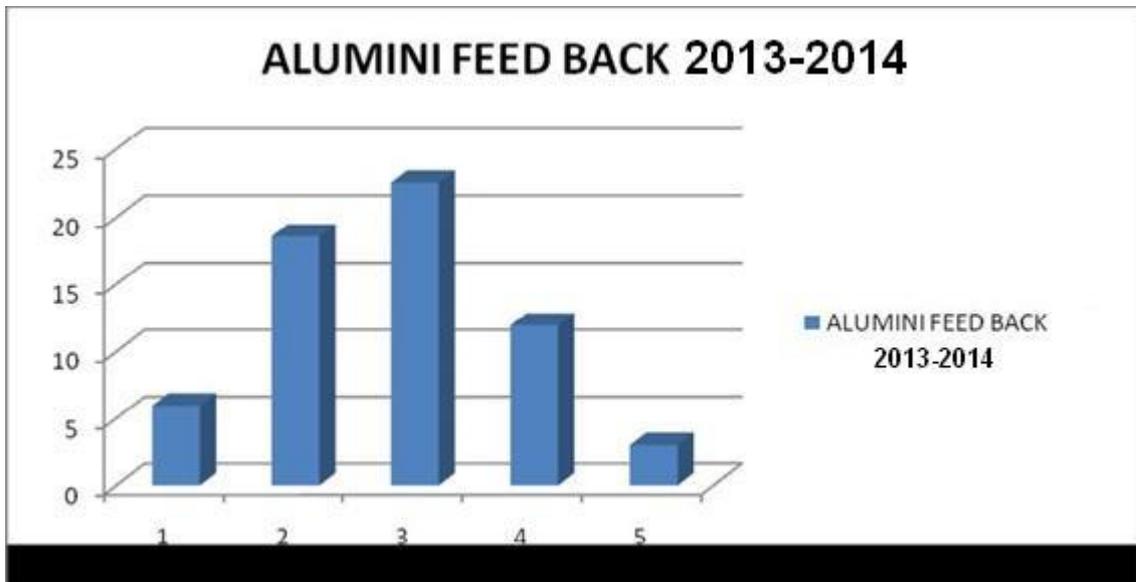
ANNEXURE-III

Criterion: 7

Best Practices (7.3)

Best Practice No. 1

1)   Title of the practice:- Learning Management System (LMS) / E-learning.

2)   Initiation of the practice:- A learning management system (LMS) was created share, collaborate and communicate information. LMS was designed and developed by using open source software moodle for the core-paper (Educational Technology) and Elective (Computer in Education). A blended or hybrid method was used to disseminate information.

3)   Objectives:
   1. Creating awareness among pupil teacher regarding trends in ICT.
   2. Providing E-learning platform to students for collaborative and co-operative learning.
   3. Providing information 24/7.
   4. Teaching through synchronous and asynchronous mode.

4)   The practice:- A blended / hybrid method was used so that information is available to students 24/7 and providing virtual learning environment, so that students can learn synchronously and asynchronously.

5)   Obstacles faced:-
   1. Infrastructures such as computers, modem, internet connectivity are not available for the students.
   2. Most of the students are not tech-savvy hence having phobia towards technology.
   3. Hectic schedule of B.Ed. Course.
   4. Low bandwidth.

6)   Impact of the practice:-
   1. Students get awareness of ICT and modern trends in Education.
   2. ICT / 21st century skills such as operating computers, internet, typing, use of MS office and use of hardware are developed.
   3. Acquaintance with learning management system (LMS).

7)   Resources required :-
   - Computers / Laptops
   - Connectivity or internet.
   - Hardware :
     I. MODEM.
     II. Telephone line or 2G / 3G connectivity.
     III. Web camera
     IV. Printer
   - Software

Best Practice No. 2

1) Title of the practice :-

Remedial Technique (Teaching Programme)

2) **Initiation of the Practice** :- B.Ed. Course covers Theory Papers and according to the university paper pattern students were expected to write answers in a systematic and well organized manner. Students admitted to the course were from Arts, Science & Commerce background (Regular mode as well as distance learners) students have the liberty to write answers in English, Urdu and Marathi language, even then they face difficulties for attempting all the answer. To overcome this difficulty weekly tutorial was made the regular feature which provided practice to the students for University Exam preparation. This year the practice was modified and combined with Remedial Teaching Programme.

3) Objectives :-

1) To provide the trainees an opportunity to prepare notes.

2) To give them practice for university Exam.

3) To give them feedback for better achievement.

4) To identify the slow learners and provide remediation to overcome the difficulties.

5) To increase the level of self confidence of the trainees.

4) Practice :-

Weekly tutorials are the regular feature which provide practice to the students for university exams. It was decided in the meeting conducted by Principal that the practice would be modified & extra efforts would be taken for the students who face difficulties for attempting all the questions within stipulated time.

5) Obstacles Faced :- Nil

6) Impact of the Practice :-

The practice proved to be useful for preparing students for university exam. Remedial treatment given to the students helped them to attempt maximum no. of questions as per university pattern Specially those students who faced difficulty were benefitted by the practice.

7) Resources Required :-

1) A group of dedicated faculty who feel the need to change the traditional system and put into practice a new system which would be more meaningful and purposeful.

2) Notices for extra class after college hours i.e. from 02.30 to 03.30.

8) <u>Contact Person</u> :-

       Dr. Suhail Ahmed Khan
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       Post Box No. 117,
       Dr. Rafiq Zakaria Campus,
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       Aurangabad – 431001.